

# Student Success

## SHORELINE UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING

### AGENDA

Thursday, August 20, 2020

The Board will hold the meeting by video conference. The public will be able to view the meeting via a live streaming feed. Visit the Shoreline website at [www.shorelineunified.org](http://www.shorelineunified.org) for access to this meeting. Consistent with the public health directives, there will not be a physical, in-person meeting. The District Office at 10 John Street, Tomales, will be open for members of the public who do not have access to the live feed. Social distancing to be strictly enforced.

1. Formal opening and call to order 5:00 p.m.
2. Roll call
3. Approval and adoption of agenda **ACTION**
4. Announcement regarding closed session item **INFORMATION**
5. Comments from the public on closed session item. Please email comments to [bob.raines@shorelineunified.org](mailto:bob.raines@shorelineunified.org)
6. Recess to closed session

#### CLOSED SESSION

With respect to every item of business to be conducted in closed session pursuant to Government Code:

- 54956.9: Conference with Legal Counsel – Anticipated or Threatened Litigation; School & College Legal Services will be present

#### RECONVENE TO OPEN SESSION 6:00 p.m.

We welcome you to this evening's meeting. The public may provide information and ask questions relevant to agenda items by emailing Bob Raines at [bob.raines@shorelineunified.org](mailto:bob.raines@shorelineunified.org) or by using the chat feature on Zoom at the time those items are under consideration. The agenda is available on the district's website at [www.shorelineunified.org](http://www.shorelineunified.org).

7. Announcement of any reportable action taken in closed session
8. Consent agenda **ACTION**

The Consent agenda is a group of routine items that are approved by a single Board action in order to save time. A Board member, the superintendent or a person in the audience may ask that any item be removed and acted upon separately.

- 8.1 Minutes: Approve minutes of July 30, 2020, regular meeting
- 8.2 Warrants: General
- 8.3 Superintendent Bob Raines accepted the resignation letter from Elise Madrid, para-educator II librarian at Tomales High School, effective July 31, 2020

9. Persons desiring to address the Board on items not on the agenda. The Board will listen to your comments however, are unable to engage in a discussion.

#### Curriculum and Instruction

10. Principals' report – 2020 fall re-opening/distance learning **INFORMATION**
11. Superintendent report – Parcel Tax Measure L **INFORMATION**
12. Board of Trustees' report **INFORMATION**
13. Board of Trustees' November 3, 2020 election update **INFORMATION**

14. Consider approval of licensing agreement with Acellus, K-12 online curriculum at a cost of \$35/student **ACTION**

### **Finance and Business**

15. Consider approval of 2020-21 professional expert agreement for Mitch Biermann, school psychologist services, not to exceed \$46,451.00 for the year, plus paid medical benefits for Mr. Biermann and his family **ACTION**
16. Consider approval of 2020-21 professional expert agreement for Kathy Slane, occupational therapist services, not to exceed \$67,778.68 for the year **ACTION**
17. Consider approval of 2020-21 contract agreement with 360 Degree for Diana Keyes, district nurse, at a cost of \$98,430.00, from August 17, 2020 – June 18, 2021 **ACTION**
18. Consider approval of licensing agreement with Presence Learning, therapy platform at a maximum cost of \$11,950.00 for the 2020-21 school year **ACTION**

### **Employees**

19. Consider approval of employment for Gayle Smith, long-term substitute administrative secretary at Tomales High School, five days per week, eight hours per day, effective August 11, 2020 through February 1, 2021 **ACTION**
20. Consider approval of employment for Clara Gutierrez, para-educator II special education, four hours a day, five days per week, at West Marin School, effective August 18, 2020 **ACTION**
21. Consider approval of employment for Clara Gutierrez, food service assistant, two hours a day, five days per week, at West Marin School, effective August 18, 2020 **ACTION**
22. Consider approval of unpaid leave request with paid health benefits from David Whitney, teacher at West Marin School for the 2020-21 school year **ACTION**
23. Consider approval of employment for Jasmine Elliott, long-term substitute Spanish/ELD teacher at Tomales High School, effective August 17, 2020 through December 18, 2020 **ACTION**
24. Consider approval of employment for Erin Stoll, teacher, West Marin School, effective August 17, 2020 **ACTION**
25. Review of the 2020 probationary teachers and teachers reaching tenure **INFORMATION**

### **Auxiliary**

26. Communications

### **Adjournment**

Written materials for open session items that are distributed to the Board of Trustees within 72 hours of the Board meeting are available for public inspection immediately upon distribution at the District office, 10 John Street, Tomales.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Jeannie Moody at (707) 878-2225 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

**SHORELINE UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEES  
2020**

**PRESIDENT**

**JILL MANNING-SARTORI**

**VICE PRESIDENT**

**TIM KEHOE**

**CLERK**

**AVITO MIRANDA**

**BOARD REPRESENTATIVE**

**ETHAN MINOR**

**TRUSTEE**

**JANE HEALY**

**TRUSTEE**

**VONDA FERNANDES**

**TRUSTEE**

**HEIDI KOENIG**

**STUDENT  
REPRESENTATIVES**

**NATALYA FELICIANO  
ISABEL SARTORI**

**SECRETARY**

**BOB RAINES**

**SHORELINE UNIFIED SCHOOL DISTRICT**  
2020 REGULAR BOARD MEETING CALENDAR

January 16, 2020	-	West Marin School
February 13, 2020 (8:30 am)		Tomales High School
March 19, 2020	-	West Marin School
April 16, 2020	-	Video Conference
May 21, 2020	-	Video Conference
June 18, 2020 (Special Meeting)	-	Video Conference
June 25, 2020 (BUGET ADOPTION)	-	Video Conference
July 30, 2020	-	Video Conference
August 20, 2020	-	Video Conference
September 17, 2020	-	West Marin School
October 15, 2020	-	Tomales Elementary School
November 19, 2020	-	Tomales High School
December 15, 2020 (Tuesday)	-	West Marin School

All regular Board meetings begin at 5:00 p.m. then recess to closed session. Public session reconvenes at 6:00 p.m.; except for the February meeting, which will begin at 8:30 a.m. All regular Board meetings will be on the third Thursday of the month; except for the February, July and December meetings.

**SPECIAL MEETINGS**

Special meetings/workshops/forums will be scheduled on a case-by-case basis as needed.

Adopted by the Board: December 16, 2019

REVISED: June 25, 2020

**SHORELINE UNIFIED SCHOOL DISTRICT  
MINUTES OF THE REGULAR MEETING  
JULY 30, 2020**

**UNAPPROVED MINUTES**

A regular meeting of the Shoreline Unified School District Board of Trustees was held via video teleconference on Thursday, July 30, 2020. The public was able to stream the meeting live and the District Office at 10 John Street, Tomales was open for public access.

1. President Jill Manning-Sartori called the meeting to order at 6:00 p.m.
2. Board members present: Jill Manning-Sartori, Vonda Fernandes, Avito Miranda, Ethan Minor and Heidi Koenig. Trustees Tim Kehoe and Jane Healy joined the meeting at 6:03 p.m. Staff present: Superintendent Bob Raines, Adam Jennings, Beth Nolan, Norma Oregon-Santarelli, Logan Martin and Jeannie Moody.
3. Approved and adopted the agenda after removing item #17—approval of term waiver for Sabrina Gabriel. (Manning-Sartori/Minor AYES: Manning-Sartori, Fernandes, Miranda, Minor and Koenig NOES: None ABSTAIN: None ABSENT: Kehoe and Healy) Motion passes.
4. Consent agenda.
  - 4.1 Approved minutes of May 21, 2020, regular meeting.
  - 4.2 Approved minutes of June 18, 2020, special meeting.
  - 4.3 Approved minutes of June 25, 2020, regular meeting.
  - 4.4 Approved warrants.
  - 4.5 Accepted gifts: to West Marin/Inverness Schools, Jay and Trudi Costello (Compass Realty) donated office supplies valued at \$300.00.
  - 4.6 Superintendent Bob Raines accepted the retirement letter from Anne-Halley-Harper, teacher at West Marin School, effective July 8, 2020.
  - 4.7 Approved change order #2 to Enviroplex, Inc. for the West Marin School Modular Project in the amount of \$4,478.00.
  - 4.8 Approved change order #3 to Enviroplex, Inc. for the Bodega Bay School Modular Project in the amount of \$4,478.00.(Healy/Kehoe AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy NOES: None ABSTAIN: None ABSENT: None) Motion passes.
5. Christy White and Associates reviewed the findings from our 2019-20 payroll audit. Kate Lane with Marin County Office of Education was present and announced that Shoreline USD would receive monthly payroll audits from MCOE until further notice.

**Curriculum and Instruction**

6. Superintendent Bob Raines announced that the first Measure I Citizens Oversight Committee meeting was held virtually on Friday, July 31, 2020 at 2:00 p.m. Mr. Raines thanked the planning team for their efforts and time with the fall reopening plans.
7. Board of Trustees' had nothing to report.
8. Discussed the Board of Trustees' November 3, 2020, election updates.
9. Discussed the fall 2020 reopening plans and approved to change the first day of school from Wednesday, August 19, 2020 to Monday, August 24, 2020. It was also decided to have all three professional development days on August 19, 20 and 21. (Manning-Sartori/Healy AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy NOES: None ABSTAIN: None ABSENT: None) Motion passes.

**Finance and Business**

- 10. Approved the administrative secretary position, one hour per day at Inverness School.  
(Healy/Miranda AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
- 11. Closed board meeting at 8:02 p.m. and opened the public hearing to discuss the proposed parcel tax renewal measure. Reopened the board meeting at 8:11 p.m.
- 12. Adopted Resolution 2020.21.1 – Calling an election for approval of an education parcel tax, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 3, 2020.  
(Kehoe/Fernandes AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
- 13. Approved The William Tell House (Ted Wilson) to use district property (Old baseball field behind the transportation office) for a drive-in movie venue.  
(Manning-Sartori/Healy AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.

**Employees**

- 14. Approved employment of Mari Philo, para-educator II Art, twenty hours per week at Tomales Elementary and Bodega Bay Schools, effective August 18, 2020.  
(Kehoe/Fernandes AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
- 15. Approved employment of Jo Ann Kempf, administrative secretary, five hours per week, at Inverness School, effective August 18, 2020.  
(Koenig/Manning-Sartori AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
- 16. Approved employment of Michael Brewer, full-time district mechanic, effective August 3, 2020.  
(Fernandes/Miranda AYES: Manning-Sartori, Fernandes, Miranda, Minor, Koenig, Kehoe and Healy  
NOES: None ABSTAIN: None ABSENT: None) Motion passes.
- 17. Approval of the variable term waiver request for Sabrina Gabriel was removed from the agenda.

**Auxiliary**

- 18. No communications.

**Adjournment:** 8:45 p.m.

Respectfully submitted,

Bob Raines, Superintendent

Adopted by the Board:

# Shoreline Unified School District

## Warrant Recap

August 20, 2020

<u>Fund #</u>	<u>Fund Name</u>	<u>Amount</u>
1	General Fund	411,106.48
11	Adult Education Fund	-
12	Child Development Fund	0.00
13	Cafeteria Fund	20,820.45
14	Deferred Maintenance Fund	570.00
21	Building Fund	3,399,770.26
25	Capital Facilities Fund	-
73	Scholarship Fund	11,000.00
74	Special Education Trust Account	9,407.24

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0001 DD07082020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20270553	002069/	A Z BUS SALES INC													
		CL-200035	01-0000-0-4316.00-1110-3600-740-000-000										SH267		2,054.79
			WARRANT TOTAL												\$2,054.79
20270554	001649/	APPLE COMPUTER INC													
		CL-200015	01-0000-0-4400.00-1110-1010-107-000-000										AC05385598		1,496.77
		CL-200016	01-0000-0-4400.00-0000-7200-700-000-000										AC00572419		1,496.77
		CL-200033	01-0000-0-4400.00-1110-1010-107-000-000										AC05385598		1,496.77
			WARRANT TOTAL												\$4,490.31
20270555	000089/	AT&T													
		CL-200060	01-0000-0-5940.00-0000-2700-740-000-000										252736169		72.00
			WARRANT TOTAL												\$72.00
20270556	001775/	BLICK ART MATERIALS													
		CL-200036	01-9040-0-4300.00-1110-1010-108-000-000										3083325		857.61
			01-9040-0-4300.00-1110-1010-108-000-000										3829971		33.90
			WARRANT TOTAL												\$891.51
20270557	070028/	BUS WEST LLC													
		CL-200037	01-0000-0-4316.00-1110-3600-740-000-000										106716		313.32
			WARRANT TOTAL												\$313.32
20270558	003857/	CDW GOVERNMENT INC													
		CL-200039	01-0000-0-4400.00-0000-2700-108-000-000										ZDM2376		368.30
			WARRANT TOTAL												\$368.30
20270559	004075/	FIRST NATIONAL BANK OMAHA													
		CL-200042	01-0000-0-5300.00-0000-7200-700-000-000										246921601451000932072302		540.17
		CL-200043	01-9040-0-5200.00-1110-1010-108-000-000										4034 2225 6959 7327		188.00
		CL-200044	01-0000-0-5839.00-0000-7200-700-000-000										74418220163000163062000		39.00
		CL-200045	01-0000-0-4300.00-0000-7200-700-000-000										24692160134006522745337		324.70
		CL-200046	01-0000-0-5970.00-0000-2700-700-000-000										244939801550264402172272		11.92



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0001 DD07082020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL						\$1,103.79
20270560	003361/	GATEWAY LEARNING GROUP LLC				
		CL-200014	01-6500-0-5840.00-5770-1100-700-776-000		INV # 1000241	1,299.96
WARRANT TOTAL						\$1,299.96
20270561	000359/	MARIN COUNTY TAX COLLECTOR				
		CL-200040	01-0000-0-5839.00-0000-8100-740-000-000		21550	143.40
WARRANT TOTAL						\$143.40
20270562	071014/	MARIN HEALTH				
		CL-200047	01-0000-0-5840.00-1130-4200-700-000-000		0027	2,909.09
			01-0000-0-5840.00-1130-4200-700-000-000		0028	2,909.09
WARRANT TOTAL						\$5,818.18
20270563	000708/	NORTH BAY PETROLEUM				
		CL-200048	01-0000-0-4301.00-1110-3600-740-000-000		202037	786.91
WARRANT TOTAL						\$786.91
20270564	071132/	RICHARD PAUL				
		CL-200050	01-6500-0-5840.00-5770-1100-700-776-000		THERAPY 071719-010920	750.00
WARRANT TOTAL						\$750.00
20270565	000206/	PETALUMA AUTO PARTS				
		CL-200049	01-0000-0-5610.00-1110-3600-740-000-000		5610	284.35
WARRANT TOTAL						\$284.35
20270566	002531/	LAURIE M RUBIN				
		CL-200051	01-4035-0-5200.00-1110-2140-700-000-000		JUNE MILEAGE	18.98
WARRANT TOTAL						\$18.98
20270567	000103/	SCHOLASTIC INC				
		CL-200052	01-9642-0-4200.00-1110-1010-108-144-000		22927827	118.53
WARRANT TOTAL						\$118.53
20270568	004132/	SCHOOLS FOR SOUND FINANCE				
		PV-210001	01-0000-0-5300.00-0000-7100-700-000-000		RENEWAL	1,000.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0001 DD07082020  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
WARRANT TOTAL						\$1,000.00
20270569	070415/	THE BANK OF NEW YORK MELLON				
	CL-200038		01-0000-0-5839.00-0000-7110-700-000-000	252-2287081		500.00
WARRANT TOTAL						\$500.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	17	TOTAL AMOUNT OF CHECKS:	\$20,014.33*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	17	TOTAL AMOUNT:	\$20,014.33*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0001 DD07082020

FUND : 21 BUILDING FUND #1 (BOND PROCDS)

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20270570	003414/	AXIA ARCHITECTS				
		CL-200017	21-0000-0-6200.00-0000-8500-105-800-000		INV # 10600	3,255.83
		CL-200018	21-0000-0-6200.00-0000-8500-107-800-000		INV # 10596	12,360.59
		CL-200019	21-0000-0-6200.00-0000-8500-108-800-000		INV # 10599	12,837.21
		CL-200020	21-0000-0-6200.00-0000-8500-106-800-000		INV # 10597	2,492.78
		CL-200021	21-0000-0-6200.00-0000-8500-420-800-000		INV # 10598	15,236.97
			WARRANT TOTAL			\$46,183.38
20270571	071478/	CROWN WORLDWIDE MOVING/STORAGE				
		CL-200001	21-0000-0-6200.00-0000-8500-108-800-000		122302	2,106.87
		CL-200002	21-0000-0-6200.00-0000-8500-108-800-000		122291	2,248.18
			WARRANT TOTAL			\$4,355.05
20270572	071467/	F & G DESIGN SERVICES				
		CL-200022	21-0000-0-6200.00-0000-8500-420-800-000		INV # 063020	13,125.00
		CL-200023	21-0000-0-6200.00-0000-8500-107-800-000		INV # 063020-2	6,450.00
		CL-200024	21-0000-0-6200.00-0000-8500-105-800-000		INV # 063020-3	7,095.00
		CL-200025	21-0000-0-6200.00-0000-8500-108-800-000		INV # 063020-4	7,837.50
		CL-200026	21-0000-0-6200.00-0000-8500-106-800-000		INV # 063020-5	6,625.00
			WARRANT TOTAL			\$41,132.50
20270573	004095/	GREYSTONE WEST COMPANY				
		CL-200003	21-0000-0-6200.00-0000-8500-105-800-000		2019-009	193.70
		CL-200004	21-0000-0-6200.00-0000-8500-107-800-000		2019-009	183.74
		CL-200005	21-0000-0-6200.00-0000-8500-108-800-000		2019-009	290.86
		CL-200006	21-0000-0-6200.00-0000-8500-420-800-000		2019-009	436.25
		CL-200007	21-0000-0-6200.00-0000-8500-105-800-000		816005	2,847.73
		CL-200008	21-0000-0-6200.00-0000-8500-107-800-000		818005	10,986.03
		CL-200009	21-0000-0-6200.00-0000-8500-108-800-000		814005	13,668.17

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0001 DD07082020  
 FUND : 21 BUILDING FUND #1 (BOND PROCDS)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
		CL-200010	21-0000-0-6200.00-0000-8500-106-800-000		815005I	4,210.33
		CL-200011	21-0000-0-6200.00-0000-8500-420-800-000		819005	30,621.92
		CL-200012	21-0000-0-6200.00-0000-8500-740-800-000		809005	442.33
			WARRANT TOTAL			\$63,881.06
20270574	071477/	GYM DOCTORS				
		CL-200041	21-0000-0-6200.00-0000-8500-420-800-000		00113448	1,600.00
			WARRANT TOTAL			\$1,600.00
20270575	070264/	MILLER PACIFIC ENGINEERING GRP				
		CL-200013	21-0000-0-6200.00-0000-8500-420-800-000		21921	907.10
			WARRANT TOTAL			\$907.10
20270576	071352/	ROBERT E. GERHOLD				
		CL-200027	21-0000-0-6200.00-0000-8500-106-800-000		INV # 7574	1,345.00
			WARRANT TOTAL			\$1,345.00
20270577	071463/	WRIGHT CONTRACTING LLC				
		CL-200028	21-0000-0-6200.00-0000-8500-108-800-000		WEST MARIN	845,459.15
		CL-200030	21-0000-0-6200.00-0000-8500-420-800-000		THS	961,651.59
		CL-200031	21-0000-0-6200.00-0000-8500-107-800-000		TES	569,514.23
		CL-200032	21-0000-0-6200.00-0000-8500-105-800-000		BBS	313,811.29
		CL-200057	21-0000-0-6200.00-0000-8500-108-800-000		WEST MARIN	252,197.92
			WARRANT TOTAL			\$2,942,634.18
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$3,102,038.27*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$3,102,038.27*
***	BATCH TOTALS ***		TOTAL NUMBER OF CHECKS:	25	TOTAL AMOUNT OF CHECKS:	\$3,122,052.60*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	25	TOTAL AMOUNT:	\$3,122,052.60*
***	DISTRICT TOTALS ***		TOTAL NUMBER OF CHECKS:	25	TOTAL AMOUNT OF CHECKS:	\$3,122,052.60*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	25	TOTAL AMOUNT:	\$3,122,052.60*



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0002 DD 072620  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
	CL-200072		01-0000-0-5605.00-0000-7200-700-000-000	20210105		3,208.17
	CL-200073		01-0000-0-5605.00-0000-7200-700-000-000	20210105		4,635.79
			01-0000-0-5605.00-0000-7200-700-000-000	20210105		3,144.77
			WARRANT TOTAL			\$25,913.33
20271174	071409/	VIVACITY TECH PBC				
	CL-200054		01-0000-0-4300.00-1110-1010-108-000-000	91173		6,417.06
	CL-200055		01-0000-0-4300.00-1110-1010-108-000-000	91109		5,676.63
			WARRANT TOTAL			\$12,093.69
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	6	TOTAL AMOUNT OF CHECKS:	\$51,419.16*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	6	TOTAL AMOUNT:	\$51,419.16*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0002 DD 072620  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION			
20271175	070157/	DEBBIE BECERRA				
	CL-200056	13-5310-0-5200.00-0000-3700-700-000-000	JUNE MILEAGE			85.38
		WARRANT TOTAL				\$85.38
20271176	002930/	SYSKO SAN FRANCISCO INC				
	CL-200068	13-5310-0-4700.00-0000-3700-700-000-000	775940 WMS			6,682.56
		13-5310-0-4700.00-0000-3700-700-000-000	099085 THS			10,664.22
		WARRANT TOTAL				\$17,346.78
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	2	TOTAL AMOUNT OF CHECKS:		\$17,432.16*
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$ .00*
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$ .00*
		TOTAL PAYMENTS:	2	TOTAL AMOUNT:		\$17,432.16*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.

BATCH: 0002 DD 072620

FUND : 21 BUILDING FUND #1 (BOND PROCDS)

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT	
REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION			
20271177	071482/	CONSTRUCTION TESTING SERVICE					
	CL-200064	21-0000-0-6200.00-0000-8500-420-800-000		16250-2		1,093.59	
	CL-200065	21-0000-0-6200.00-0000-8500-105-800-000		16417-1		2,449.63	
	CL-200066	21-0000-0-6200.00-0000-8500-108-800-000		16418-1		1,398.60	
		WARRANT TOTAL				\$4,941.82	
20271178	070264/	MILLER PACIFIC ENGINEERING GRP					
	CL-200061	21-0000-0-6200.00-0000-8500-107-800-000		21922		2,366.60	
	CL-200062	21-0000-0-6200.00-0000-8500-108-800-000		21920		2,340.90	
		WARRANT TOTAL				\$4,707.50	
20271179	071463/	WRIGHT CONTRACTING LLC					
	CL-200029	21-0000-0-6200.00-0000-8500-106-800-000		PROGRESS PAYMENT APP 2		226,030.64	
	CL-200058	21-0000-0-6200.00-0000-8500-106-800-000		REVISED PROGRESS PAYMENT APP 1		11,196.23	
		WARRANT TOTAL				\$237,226.87	
*** FUND	TOTALS ***	TOTAL NUMBER OF CHECKS:	3	TOTAL AMOUNT OF CHECKS:		\$246,876.19*	
		TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:		\$ .00*	
		TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:		\$ .00*	
		TOTAL PAYMENTS:	3	TOTAL AMOUNT:		\$246,876.19*	



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0002 DD 072620  
 FUND : 73 FOUNDATION TRUST FUND #1

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
20271180	071502/	DANIEL MCDONALD				
	210133	PO-210100	1. 73-0000-0-5860.00-8100-5000-420-506-000		KEHOE MEMORIAL SCHOLAR	1,000.00
			WARRANT TOTAL			\$1,000.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$1,000.00*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$1,000.00*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$316,727.51*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$316,727.51*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	12	TOTAL AMOUNT OF CHECKS:	\$316,727.51*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	12	TOTAL AMOUNT:	\$316,727.51*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0003 DD07292020  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20271422	003626/	ALLIED STORAGE CONTAINERS INC													
	210156	PO-210122	1.	01-3210-0-4300.00-1110-1010-700-000-000									00010907		540.17
	210157	PO-210123	1.	01-3210-0-4300.00-1110-1010-700-000-000									00010906		540.17
															\$1,080.34
20271423	000146/	ASSOC OF CA SCHOOL ADMINSTR													
	210093	PO-210088	1.	01-0000-0-5300.00-0000-7200-700-000-000									R RAINES RENEWAL		1,779.40
															\$1,779.40
20271424	070602/	AUS WEST LOCKBOX													
		CL-200089		01-0000-0-5520.00-1110-8200-740-000-000									5583953		334.40
		CL-200090		01-0000-0-5520.00-0000-8200-105-000-000									5743309		279.31
		CL-200091		01-0000-0-5520.00-0000-8200-108-000-000									792119074		43.35
															\$657.06
20271425	070336/	BAY ALARM COMPANY													
	210164	PO-210129	1.	01-0000-0-5620.00-0000-8200-700-000-000									1314628	070120-080120	1,568.99
															\$1,568.99
20271426	071177/	BSN SPORTS													
		CL-200076		01-9040-0-4300.00-1130-4200-420-000-000									302387628		304.42
															\$304.42
20271427	000015/	BUILDING SUPPLY CENTER													
		CL-200075		01-0000-0-4300.00-0000-8200-108-000-000									EMERGENCY REPAIR		65.98
															\$65.98
20271428	000020/	CALIF SCHOOL BOARDS ASSOC													
	210159	PO-210126	1.	01-0000-0-5300.00-0000-7110-700-000-000									INV-51704-T3Q1F4		7,117.00
	210159		1.	01-0000-0-5300.00-0000-7110-700-000-000									INV-52695-R8H4G1		3,650.00
															\$10,767.00
20271429	002343/	CALIF STATE DEPT OF JUSTICE													
		CL-200078		01-0000-0-5821.00-0000-7100-700-000-000									456667		32.00
															\$32.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DD07292020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
20271430	070322/	CALIF VALUED TRUST														
		PV-210011		01-0000-0-9528.00-0000-0000-000-000-000										CVT July 2020	5,530.87	
				01-0000-0-9528.00-0000-0000-000-000-000										CVT July 2020	4,979.22	
				01-0000-0-9528.00-0000-0000-000-000-000										CVT July 2020	713.37	
				01-0000-0-9529.00-0000-0000-000-000-000										CVT July 2020	1,031.73	
				01-0000-0-9529.00-0000-0000-000-000-000										CVT July 2020	973.00	
				01-0000-0-9529.00-0000-0000-000-000-000										CVT July 2020	126.19	
				WARRANT TOTAL												\$13,354.38
20271431	000030/	DECARLI'S														
		CL-200077		01-0000-0-5505.00-0000-8200-700-000-000									2-81380	060420-063020	612.30	
				WARRANT TOTAL												\$612.30
20271432	071512/	DILIGENT CORPORATION														
		210144 PO-210118	1.	01-0000-0-5864.00-0000-7200-700-000-000										REOCCURRING COST -MAINT SUPPORT	2,500.00	
				WARRANT TOTAL												\$2,500.00
20271433	003013/	FIRE KING FIRE PROTECTION INC														
		210087 PO-210083	1.	01-0000-0-5620.00-0000-8200-700-000-000										7181126	700.00	
		210087	1.	01-0000-0-5620.00-0000-8200-700-000-000										7185635	692.71	
		210087	1.	01-0000-0-5620.00-0000-8200-700-000-000										7185574	1,470.86	
				WARRANT TOTAL												\$2,863.57
20271434	004075/	FIRST NATIONAL BANK OMAHA														
		210038 PO-210037	1.	01-4035-0-5200.00-1110-2140-700-000-000										242107301712074981011637	249.00	
		210086 PO-210082	1.	01-0000-0-5839.00-0000-7200-700-000-000										INTEREST	10.67	
		PV-210003		01-0000-0-5300.00-0000-7200-700-000-000										ASCD DUES	49.00	
		PV-210004		01-0000-0-5970.00-0000-2700-700-000-000										8x8 MONTHLY SUBSCRIPTION JULY	12.08	
				WARRANT TOTAL												\$320.75
20271435	003783/	FLISA/SECTION 7002														
		210097 PO-210089	1.	01-0000-0-5300.00-0000-7200-700-000-000										MEMBERSHIP DUES	500.00	

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DD07292020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	DEPOSIT TYPE				ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
							SO	GOAL	FUNC	LOC	ACT	GRP		
WARRANT TOTAL												\$500.00		
20271436	000050/	FRIEDMAN BROS.												
		CL-200079		01-0000-0-4300.00-1110-1010-106-000-000								INV11049126		140.87
		CL-200080		01-0000-0-4300.00-0000-8110-420-000-000								INV11036784	INV11036913	2,076.36
WARRANT TOTAL												\$2,217.23		
20271437	002474/	HOME DEPOT CREDIT SERVICES												
		CL-200081		01-0000-0-4300.00-0000-8110-420-000-000								4536678		154.64
WARRANT TOTAL												\$154.64		
20271438	070116/	LOWE'S												
		CL-200094		01-0000-0-4300.00-0000-8110-420-000-000								90843		308.23
WARRANT TOTAL												\$308.23		
20271439	004366/	MATHESON TRI-GAS INC												
		CL-200082		01-6387-0-4300.00-1470-1010-420-000-000								21913561		97.58
WARRANT TOTAL												\$97.58		
20271440	001524/	OFFICE DEPOT												
		CL-200097		01-9040-0-4300.00-1110-1010-107-000-000								476923015001		194.64
WARRANT TOTAL												\$194.64		
20271441	003905/	PEARSON EDUCATION INC												
		CL-200095		01-0000-0-4300.00-1110-1010-700-000-000								3823926		103.92
WARRANT TOTAL												\$103.92		
20271442	071319/	PIONEER VALLEY BOOKS												
		CL-200096		01-0000-0-4300.00-1110-1010-700-803-000								I178735		448.30
WARRANT TOTAL												\$448.30		
20271443	071358/	POWERSCHOOL GROUP LLC												
	210075	PO-210071	1.	01-0000-0-5840.00-0000-2700-700-000-000								INV228087		5,546.18
WARRANT TOTAL												\$5,546.18		
20271444	070280/	REDWOOD EMPIRE SCHOOLS INS GRP												
		CL-200083		01-0000-0-9516.00-0000-0000-000-000-000								AR20-00006		36,640.00

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DDO7292020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
WARRANT TOTAL															\$36,640.00
20271445	000422/	ROY'S SEWER SERVICE INC													
		CL-200084		01-0000-0-5540.00-0000-8200-108-000-000										SEWER REPAIR	1,800.00
WARRANT TOTAL															\$1,800.00
20271446	070342/	SAN JOAQUIN COUNTY OF EDUCATIO													
		210098 PO-210090	1.	01-0000-0-5840.00-0000-7100-700-000-000										201064	450.00
WARRANT TOTAL															\$450.00
20271447	003005/	SONOMA COUNTY OFFICE OF ED													
		CL-200098		01-0000-0-5829.00-0000-7100-700-000-000										IN20-03175	14,586.00
WARRANT TOTAL															\$14,586.00
20271448	070704/	ELAINE M.ED. J.D. TALLEY													
		210094 PO-210153	1.	01-6500-0-5829.00-5770-7100-700-732-000										2020-35	350.00
WARRANT TOTAL															\$350.00
20271449	070672/	TRANSBAY SECURITY SERVICES INC													
		CL-200085		01-0000-0-5839.00-0000-2700-108-000-000										77608	159.41
		CL-200086		01-0000-0-5839.00-0000-2700-108-000-000										77479	966.63
WARRANT TOTAL															\$1,126.04
20271450	070587/	VERIZON WIRELESS													
		CL-200088		01-0000-0-5920.00-0000-7200-700-000-000										0005768646001	66.00
WARRANT TOTAL															\$66.00
*** FUND	TOTALS ***			TOTAL NUMBER OF CHECKS:	29									TOTAL AMOUNT OF CHECKS:	\$100,494.95*
				TOTAL ACH GENERATED:	0									TOTAL AMOUNT OF ACH:	\$ .00*
				TOTAL EFT GENERATED:	0									TOTAL AMOUNT OF EFT:	\$ .00*
				TOTAL PAYMENTS:	29									TOTAL AMOUNT:	\$100,494.95*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DD07292020  
 FUND : 13 CAFETERIA FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20271451	003553/	CLOVER STORNETTA FARMS INC													
		CL-200093		13	-5310	-0	-4700	.00	-0000	-3700	-700	-000-000		5020112350 061120-062620	1,703.65
														WARRANT TOTAL	\$1,703.65
20271452	001772/	COUNTY OF MARIN													
		PV-210010		13	-5310	-0	-5839	.00	-0000	-3700	-700	-000-000		L10199 THS	957.00
														L11082 TES	643.00
														WARRANT TOTAL	\$1,600.00
20271453	004206/	SHERRI EDWARDS													
		CL-200087		13	-5310	-0	-5200	.00	-0000	-3700	-700	-000-000		JUNE MILEAGE	84.64
														WARRANT TOTAL	\$84.64
*** FUND	TOTALS ***														
														TOTAL NUMBER OF CHECKS:	3
														TOTAL AMOUNT OF CHECKS:	\$3,388.29*
														TOTAL ACH GENERATED:	0
														TOTAL AMOUNT OF ACH:	\$ .00*
														TOTAL EFT GENERATED:	0
														TOTAL AMOUNT OF EFT:	\$ .00*
														TOTAL PAYMENTS:	3
														TOTAL AMOUNT:	\$3,388.29*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DD07292020  
 FUND : 14 DEFERRED MAINTENANCE FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20271454	071436/	FURLONG EXCAVATING														
	210154	PO-210120	1.	14-0000-0-5611.00-0000-8100-700-000-000											10%	360.00
	210155	PO-210121	1.	14-0000-0-5611.00-0000-8100-700-000-000											10%	210.00
															WARRANT TOTAL	\$570.00
*** FUND	TOTALS ***															
															TOTAL NUMBER OF CHECKS:	1
															TOTAL AMOUNT OF CHECKS:	\$570.00*
															TOTAL ACH GENERATED:	0
															TOTAL AMOUNT OF ACH:	\$ .00*
															TOTAL EFT GENERATED:	0
															TOTAL AMOUNT OF EFT:	\$ .00*
															TOTAL PAYMENTS:	1
															TOTAL AMOUNT:	\$570.00*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0003 DD07292020  
 FUND : 74 FOUNDATION TRUST FUND #2

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20271455	002955/	KEVIN LAWSON AND INGRID LAWSON				
	210095	PO-210154	1. 74-0000-0-5826.00-0000-9100-700-732-000		2019-20 REIMBURSEMENT	9,407.24
			WARRANT TOTAL			\$9,407.24
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$9,407.24*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$9,407.24*
*** BATCH TOTALS ***			TOTAL NUMBER OF CHECKS:	34	TOTAL AMOUNT OF CHECKS:	\$113,860.48*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	34	TOTAL AMOUNT:	\$113,860.48*



DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0004 JULY 2020 - TMR  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT	
20271456	071513/	CA PUBLIC EMPLOYEES'														
		CL-200074		01-0000-0-5839				00-0000-7200-700-000-000						100000016050389	500.00	
								WARRANT TOTAL							\$500.00	
20271457	071516/	SABRINA GABRIEL														
		PV-210008		01-0000-0-9560				00-0000-0000-000-000-000						Reissue Warrant 10126068	4,037.77	
								WARRANT TOTAL							\$4,037.77	
20271458	071514/	MONICA GOTUZZO														
		PV-210007		01-0000-0-9560				00-0000-0000-000-000-000						Reissue Warrant 10125819	2.23	
								WARRANT TOTAL							\$2.23	
20271459	071517/	CLARA E GUTIERREZ														
		PV-210009		01-0000-0-9560				00-0000-0000-000-000-000						Reissue Warrant 10126072	0.96	
								WARRANT TOTAL							\$0.96	
20271460	071515/	JOANN KEMPF														
		PV-210006		01-0000-0-9560				00-0000-0000-000-000-000						Reissue Warrant 10125415	1,627.47	
								WARRANT TOTAL							\$1,627.47	
20271461	001114/	DEBRA M TAMBUSSI														
		PV-210005		01-0000-0-9560				00-0000-0000-000-000-000						Reissue Stale warrant 10123686	1.01	
								WARRANT TOTAL							\$1.01	
*** FUND	TOTALS ***															
		TOTAL NUMBER OF CHECKS:							6					TOTAL AMOUNT OF CHECKS:	\$6,169.44*	
		TOTAL ACH GENERATED:							0					TOTAL AMOUNT OF ACH:	\$ .00*	
		TOTAL EFT GENERATED:							0					TOTAL AMOUNT OF EFT:	\$ .00*	
		TOTAL PAYMENTS:							6					TOTAL AMOUNT:	\$6,169.44*	
*** BATCH TOTALS ***																
		TOTAL NUMBER OF CHECKS:							6					TOTAL AMOUNT OF CHECKS:	\$6,169.44*	
		TOTAL ACH GENERATED:							0					TOTAL AMOUNT OF ACH:	\$ .00*	
		TOTAL EFT GENERATED:							0					TOTAL AMOUNT OF EFT:	\$ .00*	
		TOTAL PAYMENTS:							6					TOTAL AMOUNT:	\$6,169.44*	
*** DISTRICT TOTALS ***																
		TOTAL NUMBER OF CHECKS:							40					TOTAL AMOUNT OF CHECKS:	\$120,029.92*	
		TOTAL ACH GENERATED:							0					TOTAL AMOUNT OF ACH:	\$ .00*	
		TOTAL EFT GENERATED:							0					TOTAL AMOUNT OF EFT:	\$ .00*	
		TOTAL PAYMENTS:							40					TOTAL AMOUNT:	\$120,029.92*	

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0005 DD08052020  
 FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE LN	DEPOSIT TYPE FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20271831	071506/	AMERICAN SCHL COUNSELOR ASSOC				
		PV-210012	01-0000-0-5200.00-0000-2700-420-000-000		320359	126.00
			WARRANT TOTAL			\$126.00
20271832	070710/	DEPT TOXIC SUBSTANCES CONTROL				
		210151 PO-210124 1.	01-0000-0-5839.00-0000-8200-740-000-000		202050817	215.00
			WARRANT TOTAL			\$215.00
20271833	000180/	MARIN COUNTY OFFICE OF ED				
		CL-200099	01-6500-0-5100.03-5770-1190-700-000-000		191241	14,168.45
		CL-200100	01-0000-0-5100.03-0000-3120-700-000-000		191243	166,724.25
		CL-200101	01-0000-0-5100.03-0000-3140-700-000-000		191243	40,802.18
		CL-200102	01-0000-0-5200.03-0000-3120-700-000-000		191243	27.87
			WARRANT TOTAL			\$221,722.75
20271834	070015/	JEANNIE MOODY				
		210217 PO-210209 1.	01-0000-0-5839.00-0000-7110-700-000-000		GIFT CARDS	100.00
			WARRANT TOTAL			\$100.00
20271835	002492/	SHORELINE REVOLVING CASH				
		RC-210001	01-0000-0-1140.00-1110-1010-108-000-000		REVOLVING FUND REPLENISHMENT	1,675.76
			01-0000-0-1150.00-1110-1010-108-000-000		REVOLVING FUND REPLENISHMENT	1,503.77
			01-0000-0-2110.00-1110-1010-107-000-000		REVOLVING FUND REPLENISHMENT	435.65
			01-0000-0-2405.00-0000-2700-105-000-000		REVOLVING FUND REPLENISHMENT	630.21
			01-0000-0-2405.00-0000-2700-108-000-000		REVOLVING FUND REPLENISHMENT	170.70
			01-0000-0-4300.00-0000-7200-700-000-000		REVOLVING FUND REPLENISHMENT	431.92
			01-0000-0-5200.00-0000-2700-700-000-000		REVOLVING FUND REPLENISHMENT	225.39
			01-0000-0-5200.00-0000-7200-700-000-000		REVOLVING FUND REPLENISHMENT	106.31
			01-6500-0-2110.00-5770-1100-700-769-000		REVOLVING FUND REPLENISHMENT	225.95
			01-6500-0-2115.00-5770-1110-700-000-000		REVOLVING FUND REPLENISHMENT	4,909.99

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
BATCH: 0005 DD08052020  
FUND : 01 GENERAL FUND

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
REQ#	REFERENCE	LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP	DESCRIPTION		
			01-9040-0-1110.00-1110-1010-108-000-000		REVOLVING FUND REPLENISHMENT	529.20
			WARRANT TOTAL			\$10,844.85
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	5	TOTAL AMOUNT OF CHECKS:	\$233,008.60*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	5	TOTAL AMOUNT:	\$233,008.60*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0005 DD08052020  
 FUND : 21 BUILDING FUND #1 (BOND PROCD)

WARRANT	VENDOR/ADDR REQ#	NAME (REMIT) REFERENCE	LN	FD	RESC	Y	OBJT	SO	GOAL	FUNC	LOC	ACT	GRP	ABA NUM	ACCOUNT NUM DESCRIPTION	AMOUNT
20271836	071467/	F & G DESIGN SERVICES														
	210118	PO-210205	1.	21-0000-0-6200.00-0000-8500-105-800-000											INV # 73120-3	7,310.00
	210118		5.	21-0000-0-6200.00-0000-8500-106-800-000											INV # 73120-5	10,600.00
	210118		2.	21-0000-0-6200.00-0000-8500-107-800-000											INV # 73120-2	7,525.00
	210118		4.	21-0000-0-6200.00-0000-8500-108-800-000											INV # 73120-4	8,075.00
	210118		3.	21-0000-0-6200.00-0000-8500-420-800-000											INV # 73120	13,125.00
				WARRANT TOTAL												\$46,635.00
20271837	070264/	MILLER PACIFIC ENGINEERING GRP														
	210129	PO-210207	1.	21-0000-0-6200.00-0000-8500-105-800-000											INV # 21983	2,084.50
	210129		5.	21-0000-0-6200.00-0000-8500-106-800-000											INV # 22087	796.80
	210129		3.	21-0000-0-6200.00-0000-8500-107-800-000											INV # 22086	250.80
	210129		4.	21-0000-0-6200.00-0000-8500-108-800-000											INV # 22085	1,088.70
				WARRANT TOTAL												\$4,220.80
*** FUND	TOTALS ***															
				TOTAL NUMBER OF CHECKS:												\$50,855.80*
				TOTAL ACH GENERATED:												\$ .00*
				TOTAL EFT GENERATED:												\$ .00*
				TOTAL PAYMENTS:												\$50,855.80*
				TOTAL AMOUNT OF CHECKS:												\$50,855.80*
				TOTAL AMOUNT OF ACH:												\$ .00*
				TOTAL AMOUNT OF EFT:												\$ .00*
				TOTAL AMOUNT:												\$50,855.80*

DISTRICT: 064 SHORELINE UNIFIED SCHOOL DIST.  
 BATCH: 0005 DD08052020  
 FUND : 73 FOUNDATION TRUST FUND #1

WARRANT	VENDOR/ADDR	NAME (REMIT)	DEPOSIT TYPE	ABA NUM	ACCOUNT NUM	AMOUNT
	REQ#	REFERENCE LN	FD RESC Y OBJT SO GOAL FUNC LOC ACT GRP		DESCRIPTION	
20271838	071397/	HUMBOLDT STATE UNIVERSITY				
	210161	PO-210143	1. 73-0000-0-5860.00-8100-5000-420-514-000		FOR MOLLIE DONALDSON	10,000.00
			WARRANT TOTAL			\$10,000.00
*** FUND	TOTALS ***		TOTAL NUMBER OF CHECKS:	1	TOTAL AMOUNT OF CHECKS:	\$10,000.00*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	1	TOTAL AMOUNT:	\$10,000.00*
*** BATCH	TOTALS ***		TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$293,864.40*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$293,864.40*
*** DISTRICT	TOTALS ***		TOTAL NUMBER OF CHECKS:	8	TOTAL AMOUNT OF CHECKS:	\$293,864.40*
			TOTAL ACH GENERATED:	0	TOTAL AMOUNT OF ACH:	\$ .00*
			TOTAL EFT GENERATED:	0	TOTAL AMOUNT OF EFT:	\$ .00*
			TOTAL PAYMENTS:	8	TOTAL AMOUNT:	\$293,864.40*

July 31, 2020

To Shoreline Unified School District:

Thank you for the opportunity to continue working with the Tomales High School this fall. However, I've decided to leave my position as Library Para-Educator for the upcoming school year.

Please know this decision was not easy, nor without sadness. My entire post-college career has been in education and I remain a firm believer in public schools and the enormous impact they have on children and communities. I was especially enriched by the students, teachers and administrators I worked with throughout the last academic year. That said, I realize these are highly uncertain times for everyone, and there are more unknowns in regards to my position due to the ongoing impact of the Covid-19 pandemic.

I plan to continue with the human resources job I began earlier this summer and hope we can remain in touch. Please let me know if I can assist you and staff with the transition underway to full online learning. My current job is full time, so my availability is limited but my desire to help is not. Best wishes to you and everyone at Tomales in the months ahead.

Regards,

Elise Madrid

--

of 19 measures filed for this election. We know everyone wants to find out their measure letter assignments as soon as possible, so without further ado, here they are:

<b>Measure Letter</b>	<b>Jurisdiction, Preliminary Measure Name</b>
L	Shoreline Unified School District, Parcel Tax Renewal
M	Fort Ross School District, Parcel Tax
N	Sebastopol Union School District, Parcel Tax Renewal
O	County of Sonoma, Mental Health, Addiction and Homeless Services Measure Transactions and Use Tax Ordinance
P	County of Sonoma, The Evelyn Cheatham Effective IOLERO Ordinance
Q	City of Santa Rosa, Sales Tax Extension
R	City of Cloverdale, Utility Users Tax Extension
S	City of Cotati, Transactions and Use Tax Extension
T	City of Healdsburg, Transactions and Use Tax Extension
U	City of Petaluma, Transactions and Use Tax
V	City of Sonoma, Transactions and Use (Sales) Tax Extension and Appropriations Limit Increase
W	City of Sonoma, Urban Growth Boundary Extension
X	City of Sonoma, Cannabis Business Tax
Y	City of Sonoma, Personal Cannabis Cultivation Initiative
Z	Kenwood Fire Protection District, Appropriations Limit Extension
AA	Timber Cove Fire Protection District, Parcel Tax
BB	North Sonoma County Healthcare District, Sale Agreement
CC	Petaluma Health Care District, Sale Agreement
DD	Sonoma County Transportation Authority, Go Sonoma Act

The reason there are four measures with double letters assigned is that we have a total of 30 measures that have been filed this year. Since every letter has already been used once, we had to go back to the beginning of the alphabet and start using AA, BB, etc.

If you have any further questions, just call (707) 565-6800 or email [rov-info@sonoma-county.org](mailto:rov-info@sonoma-county.org)

Best,

T.J. Knezek  
 Administrative Aide  
 Registrar of Voters  
 Sonoma County  
 (707) 565-6800

Shoreline Unified School District Governing Board Member,  
Trustee Area 1

Seats Open	Number of Candidates Who Took Papers	Number of Candidates Who Filed Papers
1	1	0

**Candidates**

Name/ Occupation	Declaration of Candidacy Filed	Candidate Statement Filed
NO CANDIDATE FILED		

[Return to Top](#)

Shoreline Unified School District Governing Board Member,  
Trustee Area 2

Seats Open	Number of Candidates Who Took Papers	Number of Candidates Who Filed Papers
1	1	1

**Candidates**

Name/ Occupation	Declaration of Candidacy Filed	Candidate Statement Filed
JILL MANNING SARTORI** <i>Incumbent</i>	8/5/2020	

[Return to Top](#)

Shoreline Unified School District Governing Board Member,  
Trustee Area 3

Seats Open	Number of Candidates Who Took Papers	Number of Candidates Who Filed Papers
2	1	1

**Candidates**

Name/ Occupation	Declaration of Candidacy Filed	Candidate Statement Filed
KYLEE LANG <i>Office Manager / Mother</i>	8/7/2020	

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**SHORELINE UNIFIED SCHOOL DISTRICT**

P O Box 198 / 10 John St  
Tomales, California 94971

**PROFESSIONAL EXPERT AGREEMENT**

School Year  
2020-2021

**DEPARTMENT REQUEST: The department manager initiating this agreement must complete all appropriate information in this section and submit the form to the personnel department.**

The Shoreline Unified School District Superintendent agrees to Contract with Mitch Biermann for the services performed during the period of August 17, 2020 - June 30, 2021

This agreement is for services which do not meet the criteria for Independent Contract Services and will be paid through payroll. Reimbursement will be reported as taxable compensation on statement of earnings (W-2). Applicable payroll tax deductions will be made at the time of payment. It is understood that this agreement provides for a temporary position and includes benefits for the contractor and his/her family.

**Services to be performed:** School Psychologist

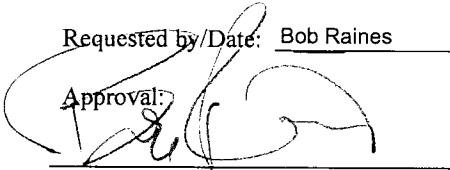
Amount not to exceed: \$46,451.00 (Forty-six thousand, four hundred, and fifty-one dollars) for the year.

Budget Code 01-6500-0-2115.00-5770-1100-700-000-000 \$ 4,645.10 per month

Payment will be made, with approval of certifying administrator, upon completion of services or as follows:

Timesheets must be submitted the last working day of the month in order to receive payment on the 10th of the following month.

Requested by/Date: Bob Raines

Approval: 

Superintendent Shoreline Unified or Designee

8/13/2020  
Date

<b>Professional Expert Completes:</b>	
Professional Expert Signature _____	Date _____
Social Security Number _____	
Do you possess a valid CA teaching credential?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you presently a member of STRS?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are you presently a member of PERS?	
Yes <input type="checkbox"/>	No <input type="checkbox"/>

**IMPORTANT NOTICE**

**This form must be accompanied by the following:**

- I-9  W-4  DE 4  License
- (Please include a copy of Social Security Card)

**PERSONNEL DEPARTMENT: This section is completed by personnel.**

- Fingerprint Clearance on file \_\_\_\_\_ (initialed by personnel)
- TB Clearance on file \_\_\_\_\_ (initialed by personnel)

**BUSINESS DEPARTMENT: This section is completed by the business services department.**

Budget Approval:

Director of Fiscal Services \_\_\_\_\_ Date \_\_\_\_\_

SUSD 2/7/12

# SHORELINE UNIFIED SCHOOL DISTRICT

P O Box 198 / 10 John St  
Tomales, California 94971

## PROFESSIONAL EXPERT AGREEMENT

School Year  
2020-2021

**DEPARTMENT REQUEST:** The department manager initiating this agreement must complete all appropriate information in this section and submit the form to the personnel department.

The Shoreline Unified School District Superintendent agrees to Contract with Kathy Slane for the services performed during the period of August 17, 2020 - June 30, 2021

This agreement is for services which do not meet the criteria for Independent Contract Services and will be paid through payroll. Reimbursement will be reported as taxable compensation on statement of earnings (W-2). Applicable payroll tax deductions will be made at the time of payment. It is understood that this agreement provides for a temporary position having no employment rights or benefits.

**Services to be performed:** Occupational Therapist

Amount not to exceed: \$67,778.68 (Sixty-seven thousand, seven hundred, seventy-eight dollars and 68/100) for the year.

Budget Code 01-6500-0-2115.00-5770-1100-700-000-000 \$ 915.93 per day

Payment will be made, with approval of certifying administrator, upon completion of services or as follows:

Serving the District a total of seventy-four (74) days during the 2020-21 school year. Timesheets must be submitted the last working day of the month in order to receive payment on the 10th of the following month.

Requested by/Date: Bob Raines

Approval:

[Signature]  
Superintendent Shoreline Unified  
or Designee

8/17/2020  
Date

### Professional Expert Completes:

Professional Expert Signature \_\_\_\_\_ Date \_\_\_\_\_

Social Security Number \_\_\_\_\_

Do you possess a valid CA teaching credential?

Yes  No

Are you presently a member of STRS?

Yes  No

Are you presently a member of PERS?

Yes  No

### IMPORTANT NOTICE

**This form must be accompanied by the following:**

I-9  W-4  DE 4  License

(Please include a copy of Social Security Card)

**PERSONNEL DEPARTMENT:** This section is completed by personnel.

Fingerprint Clearance on file \_\_\_\_\_ (initialed by personnel)

TB Clearance on file \_\_\_\_\_ (initialed by personnel)

**BUSINESS DEPARTMENT:** This section is completed by the business services department.

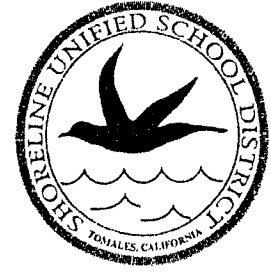
Budget Approval:

Director of Fiscal Services \_\_\_\_\_ Date \_\_\_\_\_

SUSD 2/7/12

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



August 20, 2020

To: The Shoreline Unified School District Board of Trustees  
From: Bob Raines, Superintendent  
Re: Contracting for School Nursing Services

I have attached a contract from 360 Degree Customer Inc., an employment service that contracts with school districts to provide specialized staffing, including school nurses. I have also attached the resume of Diana Keyes, a school nurse who would be placed at Shoreline, pending your approval of the contract.

In the past, Shoreline has relied upon the Marin County Office of Education for school nursing services. Last year, MCOE was unable to provide a school nurse for us and another small school district. We were not successful in finding a nurse of our own, and relied a number of other "patchwork" solutions to comply with special education requirements, immunization tracking and follow up, and other essential medically related services.

Given that this will be a particularly challenging year in terms of our health and safety efforts at all of our school sites, I have been in negotiations with a number of placement companies for school nurse services. 360 Degree Customer Inc. offers the best combination of rate and personnel.

After interviewing Ms. Keyes and speaking with colleagues who are familiar with her work in both Marin and Sonoma Counties, I feel she will successfully provide the services that we will need in this challenging year. The total cost of the contract, assuming that Ms. Keyes works six hours a day for 193 days (the 187 certificated employee calendar plus six additional days split before and after the school year) would be \$98,430.

I recommend that the Board approve the contract and authorize me to enter into this agreement.

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TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 875-2182	TOMALES HIGH SCHOOL SHORELINE HIGH SCHOOL INDEPENDENT STUDY SCHOOL (707) 878-2286 FAX: 878-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581
				TRANSPORTATION (707) 878-2221

## Diana Keyes, R.N., M.S.N.

### WORK EXPERIENCE:

#### **Wellness Nurse**

Fountaingrove Oakmont Terraces—Santa Rosa, CA—April 2020 to present

Evaluation, care organization and provision of services to residents (diagnosed with dementia) in a facility providing care to LGBT individuals who have the option to refuse care, and teaching for caretakers. This is a “non-medical” facility staffed by caretakers, Med Techs, Activities Director with oversight by RN, LVN and Manager.

#### **School Nurse—District Manager**

Berkeley Unified School District—Berkeley, CA—June 2019 to January 2020

Evaluations of Special Education students, supervision/provision of care for Special Education students; evaluation of immunization records for students entering TK/K, 7<sup>th</sup> grade, 10<sup>th</sup> grade and new admissions; providing and assisting with screenings for vision and hearing; generating and updating Individual Healthcare Plans and provider-generated protocols for allergies, asthma, seizures and other medical needs in the school setting; meeting with parents/staff for Annual, Triennial, Individual Education Plan and 504s; training staff members how to meet students’ medical needs (e.g. EpiPen, Seizure, Diabetes and Medication Administration Training)

#### **School Nurse**

Marin County Office of Education – San Rafael, CA—August 2018 to June 2019

Evaluations of special needs students for their annual and triennial planning meetings at eight Marin County schools  
Immediate and/or adjunct care for these students and staff training for specialized care.

#### **School Nurse—District Manager**

Rincon Valley Partnership – Santa Rosa, CA—October 2, 2017 to June, 2018

Evaluations of special needs students for annual and triennial planning meetings located at eight district schools.  
Immediate and/or adjunct care for students in these classes.

#### **School Nurse**

Maxim Healthcare Services - Sacramento, CA - April 2017 to June 8, 2017

Lead nurse in four schools of the San Juan District. In addition to assessments (preparation for IEPs) and supervision of coworkers (LVNs), I responded to emergent events and saw students with immediate needs. This position covered for the regular nurse who was on extended medical leave.

#### **Registered Nurse Case Manager**

AccentCare Home Health - Rancho Cordova, CA - January 2017 to March 2017

Home health visits and management of patients with psychiatric needs.

#### **Instructor in LVN Program**

Blake Austin College - Vacaville, CA - May 2011 to January 2015

Clinical, Theory and Skills instruction of LVN students. Supervisor: Megen Anderson, BSN, 611-K Orange Drive, Vacaville, CA 95687, (707) 227-8162.

#### **Instructor in CNA Program**

CNA Program – Madison Area Technical College, 211 N. Carroll St., Madison WI 53703- -October 2008 to August 2009

Clinical instruction at Capitol Lakes SNF; Lab instruction at MATC Downtown Campus; Program Director: Antonio Re, (608) 246-6065, email: ARE@matcmadison.edu.

#### **Registered Nurse in Level I Trauma Center**

Emergency Room - Registered Nurse: West Virginia University Hospital, 1 Medical Center Drive, Morgantown, WV - April 2007 to June 2007.

This candidate is only available for contract positions through 360 Degree Customer Inc. If you decide to hire this candidate as a permanent district employee, a referral fee of USD 30,000 will be payable to 360 Degree Customer Inc. within 15 days.

Direct Patient Care in Level I Trauma Center Emergency Room; Supervisor: Kimberly Mecom, BSN, (304) 598- 4172, Fax (304) 598-4959, email: kimberly\_mecom@wvu.edu.

**Registered Nurse in Urgent Care Center**

UW Health - 4122 East Towne Blvd., Madison, WI 53704--September 2006 to April 2007, June 2007 to July 2008.  
Urgent treatment. Nurse Manager: Rebecca Harrison, (608) 245-6126, email: rebeccaharrison@uwmf.wisc.edu.

**Registered Nurse--School**

The Independent Day School - Middlefield, CT - August 1995 to June 2006  
Set up, managed and directed school nursing program throughout the academic year. Supervisor: Rae Ann Allen, (203) 980-0161 email: raeannallen1112@gmail.com.

**Registered Nurse—Emergency Room**

Middlesex Hospital - Middletown, CT - July 2005 to March 2006  
Part-time nurse in the Emergency Room. Nurse Manager: Jackie Nelson

**Instructor**

The Independent Day School - Middlefield, CT - 1997 to 2006  
Part-time position teaching Music Appreciation and Science (grades 5-8)  
Supervisor: Anita Kelly (Science) and Jane Mills (Music)

**Registered Nurse—Alcohol and Substance Abuse Treatment Center**

Rushford Treatment Center - Middletown, CT (now closed) - February 1995 to August 1995

**Registered Nurse—Psychiatric Treatment**

Elmcrest Psychiatric Institute - Portland, CT - June 1992 to February 1995  
Private psychiatric facility (now closed); Elmcrest served children and adults with psychiatric and substance abuse needs.  
Nurse Manager: Sharon O'Connell

**Registered Nurse—Emergency Room Crisis Intervention Unit**

Yale-New Haven Hospital, 20 York Street, New Haven, CT 06510 Crisis Intervention Unit--October 1991 to February 1995  
Duties included part-time and on call experience in the Emergency Room with patients experiencing a psychiatric crisis.  
Nurse Manager: Rochelle Davis, (203) 789-3000

**Registered Nurse—Emergency Room**

Hospital of Saint Raphael, 1450 Chapel Street, New Haven, CT 06511, (203) 789-3000--10/90-11/92  
Duties included part-time and on call experience in the Emergency Room.

**Registered Nurse and Interim Director**

Favorite Nurses - Hartford, CT - August 1990 to August 1993  
Duties included Emergency Room, Acute Care, Psychiatric and general staff nursing at area hospitals

**Instructor**

University of Kentucky Children's Summer School - 1986 to 1993  
Duties included teaching summer school for gifted children aged six through fourteen in small classes: subjects included Anatomy and Physiology and Experimental Psychology. Director: Dr. Thomas Brotz (847) 487-9224.

**Registered Nurse—Level I Trauma Center—ICU/Trauma**

University of Kentucky Albert B. Chandler Medical Center - Lexington, KY - 1982 to 1990  
Duties included one year of critical care experience in Trauma Intensive Care and Neurosurgery Intensive Care, seven years of experience in Neurosurgery/Neurology ICU and Step-Down Units; experience with Ophthalmology inpatients; included extensive orientation to critical care as well as floor and wing charge positions; A.B. Chandler Medical Center is

This candidate is only available for contract positions through 360 Degree Customer Inc. If you decide to hire this candidate as a permanent district employee, a referral fee of USD 30,000 will be payable to 360 Degree Customer Inc. within 15 days.

classified as a Level I Trauma Center with 462 beds affiliated with the University of Kentucky School of Medicine.  
Supervisor: Pat Powers.

**Registered Nurse—OB/GYN, Postpartum, Newborn**

University of Kentucky Albert B. Chandler Medical Center - 1984 to 1985

Duties included prenatal, perinatal, labor and delivery, postpartum and newborn care; also included postpartum home visits and teaching Childbirth Education classes. Supervisor: Margery Crosby.

**Registered Nurse—Home Health**

Lexington Clinic, 1221 So. Broadway, Lexington KY 40504 (859) 258-5900 from 1985-86.

Duties included home health care for patients with skilled nursing needs.

**Director--Oregon State University Faculty Day Care Center**

Oregon State University Day Care Center - Corvallis, OR - 1973 to 1974

Duties included care of well and sick children of the staff and students of OSU. Supervisor: Judy Dale.

**EDUCATION:**

**M.S.N.**

Western Governors University - Salt Lake City, UT, August, 2015

**B.S.N.**

Western Governors University - Salt Lake City, UT, 2014

**M.A.L.S. (Humanities)**

Wesleyan University - Middletown, CT, May, 1997

**B.A. in Psychology**

University of Kentucky - Lexington, KY, May 1991

**A.D.N.**

University of Kentucky, Somerset Community College – Somerset, KY, May, 1982

**COMPUTER SKILLS:** Microsoft Office (10+ years), Epic (10+ years).

**AWARDS:**

**Western Governors University Excellence Award For Exemplary Work on Nursing Education Field Experience—**  
October 2015

**Gaines Fellowship in the Humanities--August 1987**

Gaines Center for the Humanities functions as a laboratory for imaginative and innovative education on the University of Kentucky's campus. Devoted to cultivating an appreciation of the humanities in its students and faculty, the Center embraces varied paths of knowledge, and particularly strives to integrate creative work with traditional academic learning.

**CERTIFICATIONS/LICENSES:**

**RN 610539 (California)--October 2015 to October 2021**

**BLS--May 2019 to May 2020**

**ADDITIONAL INFORMATION:**

I enjoy a challenge and I am a very good problem-solver. I have received training in Non-Violent Communication and have used that training with clients who have serious mental illnesses, as well as Special Education children. I completed my MSN thesis on the subject of schizophrenia and anosognosia.

**REFERENCES:**

Available upon request

This candidate is only available for contract positions through 360 Degree Customer Inc. If you decide to hire this candidate as a permanent district employee, a referral fee of USD 30,000 will be payable to 360 Degree Customer Inc. within 15 days.

## PROFESSIONAL SERVICES AGREEMENT

By this agreement made and entered into on the 7<sup>th</sup> day of August 2020, between the Shoreline Unified School District (referred to as SUSD) located at 10 John St, Tomales, CA - 94971

And 360 Degree Customer Inc (hereinafter referred to as Consultant) located at 473 Sapena Ct, Ste # 7, Santa Clara CA 95054, in consideration of their mutual covenants, the parties hereto agree as follows:

**A. DUTIES OF CONSULTANT** The Consultant shall provide the following Professional services, studies and/or reports. Provide direct therapy service, recommend equipment to carry out therapy program in consultation with director, principals, teacher/school staff and parents. Continuous service unless contractor gives 45 day notice or superintendent gives 45 day notice to terminate or amend.

**B. CONTRACT PERIOD:** The Consultant's work as specified in this agreement shall commence on Date as specified in Addendum A

**C. COMPENSATION** For the full performance of this agreement, the SUSD shall pay the Consultant as follows: Consultant's Fee:

- a. For Consultant : Name of the Consultant and Rate as Specified in Addendum A
- b. Consultants will work 5 days per week as per the school year calendar

Payment to be made as follows: Payments to be made every month within 30 days of receipt of invoice.

### D. GENERAL TERMS AND CONDITIONS

1. INDEMNIFICATION:

- a.) Except with regard to professional negligence, as provided in paragraph (b) below, the Consultant shall indemnify, hold harmless and defend the (SUSD) and each of its, officers, officials, employees, volunteers and agents from any and all loss, liability, fines, penalties, forfeitures, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by SUSD, the Consultant or any other person and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expense), arising or alleged to have arisen directly or indirectly out of the active or passive negligence of the Consultant or any of its employees or agents in the performance of this contract. The Consultant's obligations under the preceding sentence shall apply regardless of whether the SUSD or any of its, officers, officials, employees, volunteers or agents are actively or passively negligent, but shall not apply to any loss, liability, fines, penalties, forfeitures, costs or damages caused solely by the active negligence or by the willful misconduct of the SUSD.

- b.) Specifically regarding professional negligent errors or omissions, the Consultant shall indemnify, hold harmless, and defend the SUSD, its officers, officials, employees, volunteers or agents, from any and all loss, liability, costs and damages (whether in contract, tort or strict liability, including but not limited to personal injury, death at any time and property damage) incurred by the SUSD, the Consultant or any other person, and from any and all claims, demands and actions in law or equity (including reasonable attorney's fees and litigation expenses) incurred by SUSD, the Consultant, or any other person, to the proportionate extent that it arises out of or in connection with the professional negligent errors or omissions of the Consultant in the performance of this contract.
- c.) If the Consultant should subcontract all or any portion of the work to be performed under this agreement, the Consultant shall require each Sub-Consultant to indemnify, hold harmless and defend the SUSD, its officers, officials, employees and agents in accordance with the terms of the preceding paragraphs.
2. NON-DISCRIMINATION No discrimination shall be made in the employment of persons under this agreement because of the race, religion, sex, age, national origin, ancestry, political affiliations, disability, medical condition, marital status, or sexual orientation.
  3. CONFLICT OF INTEREST Before executing this agreement, the Consultant shall disclose to the SUSD the identities of any board member, officer, or employee of the SUSD, or relatives thereof, who the Consultant knows of should know will have any financial interest resulting from this agreement.
  4. LICENSE AND AUTHORITY: The Consultant will maintain all necessary licenses during the term of this agreement. If other than a natural person, Consultant is duly authorized to enter into this agreement by its governing or controlling body. Evidence or copies of all necessary licenses must accompany this agreement.
  5. EQUIPMENT AND FACILITIES SUSD and The Consultant will agree on all necessary equipment and facilities to render services pursuant to this agreement.
  6. ASSIGNMENT Without the written consent of the SUSD, this agreement is not assignable by the Consultant.
  7. NON-SOLICITATION OF EMPLOYEES: SUSD agrees to not solicit for hire employees of Contractor for a period of not less than 1 (One) year following the last date of that employee's services to SUSD. After completion of 12 full billable months, SUSD may hire the said employee after paying a referral fee to the contractor of \$30,000 per school year as long as the employee works in that school district.
  8. SUCCESSORS AND ASSIGNS. This agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
  9. TIME. Time is the essence of this agreement.
  10. GOVERNING LAW. The validity of this agreement and any of its terms or provisions as well as the rights and duties of the parties hereunder shall be governed by the laws of the state of California.
  11. WITHHOLDING. The SUSD shall not withhold or set aside any money on behalf of the Consultant for Federal Income Tax, State Income Tax, Social Security Tax, Unemployment Insurance, Disability Insurance, or any other federal or state fund whatsoever.
  12. CHANGES OR ALTERATIONS. No changes, alterations, or variations of any kind to this agreement are authorized without the written consent of the SUSD.



13. HEADINGS. All section headings contained herein are for clarification and convenience of reference only and are not intended to limit the scope of any provision of the agreement.
14. TERMINATION. The SUSD may terminate this agreement and be relieved of the payment of any consideration to the Consultant should the Consultant fail to perform under this agreement. Either party may also terminate this agreement upon 45 days written notice to other party with or without cause. In the event of elective termination (without cause), SUSD agrees to pay Consultant for work completed to date of termination.
15. AMBIGUITY. The language herein shall be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
16. COPYRIGHT. Any written or electronic media product produced as a result of this contract shall be a work for hire and shall be the property of the SUSD.


**E. VENDOR IS A CONSULTANT AND NOT AN EMPLOYEE**

This agreement is not a contract of employment. At all times the Consultant shall be deemed to be an independent Consultant and is not authorized to bind the SUSD to any contracts or other obligations, or to state or imply that he or she is an employee or authorized representative of the SUSD, or to utilize the SUSD's letterhead or logo without the prior consent of the SUSD. Each of the following factors, in addition to other provisions of this Agreement, confirms the Consultant's status as an independent Consultant and not an employee. Except as otherwise set forth herein or agreed to by the parties in writing, the Consultant and SUSD agree to comply with each of the following factors as is necessary to maintain independent Consultant status, each of which shall form a part of this Agreement:

INSTRUCTIONS	The SUSD shall provide job specifications and instructions.
TRAINING	The SUSD would provide training and meetings that the consultant needs to attend
RIGHT TO HIRE OTHERS	The consultant (mentioned below in Addendum - A) would not be allowed to hire others to do their work.
WORK ESSENTIAL TO WPS	The consultant's work is essential to SUSD in relation to them providing all of the services provided in section
TIME TO PURSUE OTHER WORK	The Consultant may pursue other work during our agreement but not if it interferes with the hours and days worked at SUSD or any other provisions listed in part A.
JOB LOCATION	SUSD controls the job location.
BASIS OF PAYMENT	Payment shall be by the time expended.
WORK FOR MULTIPLE FIRMS	The Consultant may work for multiple firms simultaneously.
MATERIALS, TOOLS & EQUIPMENTS	All Materials, Tools and equipment for the job shall be provided by SUSD.
SERVICES AVAILABLE TO PUBLIC	The Consultant's services are available to the general public.
RIGHT TO TERMINATE	The Consultant may not be terminated except as allowed for under the agreement.
PROGRESS REPORTS	The consultant would have to make progress reports for the students which are a monitoring issue of the goals and services for the student.

**F. UNDERSTANDING AND ACCEPTANCE OF THE PARTIES:** This Agreement constitutes the entire understanding of the parties. The Contract Initiator's and Consultant's signatures below signify both an understanding and acceptance of the contract provisions.

**G. CONTRACT INITIATOR (SUSD Representative) 360 DEGREE CUSTOMER, INC**

Signature: 

Date Signed: \_\_\_\_\_

Branch / Dept: \_\_\_\_\_

Address: \_\_\_\_\_

Phone / Fax: Ph: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Title: Manager - SALES

Company Name & Address: 360 Degree Customer Inc  
473 Sapena Ct, Ste # 7, Santa Clara, CA - 95054

Phone / Fax: Ph 408-234-8419, Fax 408-624-9355

E-Mail Address: mathew@360customer.com

**ADDENDUM – A**

**Therapist Name: Diana Keyes, RN**

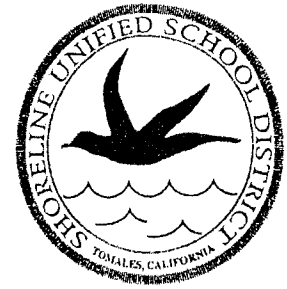
**Rate: \$85 per hour**

**Start Date: TBD**

**End Date: TBD**

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



August 20, 2020

To: The Shoreline Unified School District Board of Trustees  
From: Bob Raines, Superintendent  
Re: License Agreement for Presence Learning for the 2020-21 School Year

I have attached a license agreement with Presence Learning for the 2020-21 school year for your approval.

Presence Learning is a well-known provider of distance special education services for school districts and private schools. In the past year, Presence Learning has made their platform available to school districts for use with by district employees who must deliver special education services remotely. This is primarily utilized by school psychologists, speech therapists, and occupational therapists, who must work with many students across many school sites in a district.

We have identified the Presence Learning platform as the most effective way to provide individual and small group therapy and assessments for speech, occupational therapy, and psychological services. Each of these services is provided by one individual to students at all of our school sites. As we investigated strategies to provide mandated services in a manner that is safe to both the student and the therapist, we determined that Presence Learning provides the most efficient, confidential, and safe way to meet the requirements of our students' individual educational plan.

The expense in the attached licensing agreement is \$4,800 for 3 one-year licenses, and an additional \$100 per month used per therapist for speech and occupational therapy, and an additional \$450 a month per month used for each school psychologist. Assuming that our staff utilizes the platform in each month that students are in attendance, the highest cost to the District would be \$11,950, and could be less should we return to in-person instruction before the school year is over, or if we determine that we do not need the access in particular months for various reasons.

I recommend that you approve this licensing agreement and direct me to finalize the implementation.

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TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 875-2182	TOMALES HIGH SCHOOL SHORELINE HIGH SCHOOL INDEPENDENT STUDY SCHOOL (707) 40-286 FAX: 070-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581
				TRANSPORTATION (707) 878-2221



## TELE THERAPY PROFESSIONAL DEVELOPMENT AND PLATFORM LICENSE AGREEMENT

This TELE THERAPY PROFESSIONAL DEVELOPMENT AND PLATFORM LICENSE AGREEMENT (“Agreement”) is made and entered into as of the last signature date (the “Effective Date”), between PresenceLearning, Inc., a company incorporated in Delaware (the “Licensor”) and Shoreline Unified School District (the “Licensee”).

The Parties agree as follows:

1. **DEFINITIONS.** The following terms shall have the meaning set forth in this section.

“Authorized Users” or “Authorized User” means Licensee’s teachers and staff who are recruited, managed and employed solely by Licensee, and for whom a seat is purchased.

“Components” means all of the existing proprietary components of the Platform, including software or other information and technology that is embodied in the Platform.

“Documentation” means any written, printed or otherwise recorded or stored material that relates to the Platform, including technical specifications, source code annotations, training and support materials, descriptions of the principles of operation of source code, other instructions.

“Improvement” means any invention, modification, addition, derivative work, enhancement, revision, translation, abridgment or expansion to or arising from a work, or any other form in which a work or any part thereof, may be recast, transformed, or adapted.

“Library” means evidence-based and user-generated content library with 100K+ items and therapy playlists using Licensor proprietary content.

“Licensee Property” means all text, content, images, video, music, drawings, documentation and other materials of any kind posted, submitted, provided or otherwise made available by Licensee or an Authorized Users.

“Platform” means (a) the Licensor’s software application (in both source code and object code form), (b) the Components, (c) the Documentation, and (d) Improvements or updates to the Platform, the Components or the Documentation.

“Personal Information” and/or “PI” is information that can identify a specific individual.

“Service Order” means an ordering document, the first of which is included as Exhibit A. The terms of this Agreement will be deemed to be incorporated in each applicable Service Order.

“Student User” or “Student Users” means the Licensee’s students currently enrolled at Licensee’s organization.

“Telehealth Institute” means proprietary self-guided training modules.

2. **SERVICES AND PLATFORM.**

2.1. Teletherapy 101 Professional Development. Licensor will provide each Authorized User with (i) authorized attendance to one 90-minute live-online teletherapy and tele-assessment training session; (ii) one login to Telehealth Institute; and (iii) ability to register for office hours with Licensor’s clinical experts.

2.2. Tele-Assessment 101 Professional Development for Psychoeducational Services. Licensor will provide each Authorized User with (i) authorized attendance to one 2-hour live-online teletherapy and tele-assessment training session; (ii) one login to Telehealth Institute; (iii) ability to register for office hours with Licensor’s clinical experts; and (iv) and use of psychoeducational assessments, except for RIAS, made available through the Platform.

- 2.3. PresenceLearning Therapy and Assessment Platform. Licensor will provide each Authorized User with (i) unlimited access and use of the Platform; (ii) access to Library; (iii) access to speech-language and OT evaluations; and (iv) Technical Support as set forth in Section 8.

### 3. LICENSE.

- 3.1. License Grant. During the Term, for each PresenceLearning Therapy and Assessment Platform license seat purchased, Licensor grants to Licensee a limited, non-exclusive, revocable, non-sublicensable, non-transferable, royalty-free, license to use and display the Platform by each of Authorized User and Student Users. Unless provided by this Agreement, Licensee may not provide access, allow to use, or display the Platform to any third-party, without express written permission from Licensor.
- 3.2. Safeguarding. Licensee shall establish, maintain, and enforce policies and procedures to safeguard and protect the Platform and Licensor Property which are no less rigorous than reasonable standards relating to Licensee's confidential information and property. Licensee will be responsible for all acts and omissions of its employees, representatives, affiliates, and Licensee's third-parties (including their employees and representatives) who have access to the Platform and Licensor's Property.
- 3.3. Business Use. Licensee agrees that it will inform and instruct its Authorized Users that the use of the Platform and Licensor Property are solely and exclusively to be used for the benefit of the Licensee ("Business Use"). Authorized Users may not use the Platform and Licensor Property for personal or independent business purposes. The use of Platform and Licensor Property for any other purpose than Business Use will constitute cause for immediate termination to Platform access.
- 3.4. Ownership. Licensor will have and retain sole and exclusive ownership of, and all right, title and interest in the Platform and Licensor Property.
- 3.5. Disclosure of Improvements and Developments. Unless otherwise provided in this Agreement, Licensor will have no obligation to disclose to Licensee any Platform improvements or modifications.
- 3.6. Acknowledgements. Licensee acknowledges and agrees the Licensor is in the business of commercially licensing the Platform or providing services relating to the Platform to third parties and that the Platform may contain errors. LICENSOR SHALL NOT HAVE ANY DUTIES OR RESPONSIBILITIES UNDER THIS AGREEMENT OTHER THAN THOSE SPECIFICALLY SET FORTH IN THIS AGREEMENT AND NO IMPLIED OBLIGATIONS SHALL BE READ INTO THIS AGREEMENT. LICENSOR RETAINS ALL RIGHT, TITLE, AND INTEREST IN AND TO THE PLATFORM NOT EXPRESSLY LICENSED UNDER THIS AGREEMENT.

### 4. RESTRICTIONS.

- 4.1. No Reverse Engineering. Licensee shall not itself (and shall ensure that Authorized Users and Student Users do not): (i) translate, reverse engineer, decompile or disassemble the Platform or any Component, or by any other method attempt to derive source code to the Platform or its Components; (ii) rent, lease, loan, assign, transfer, share or resell the Platform; (iii) make the Platform available to third parties, without the prior express written consent of Licensor; (iv) create derivative works based on the Platform, or use the Platform for any purpose other than as provided for in this Agreement (including, without limitation, altering any notices of intellectual property or other proprietary rights); or (v) make copies of the Documentation or any pertinent documents, except for tangible copies of online documents made by Licensee for Licensee's internal use and Licensee agrees to use commercially reasonable efforts to prevent any unauthorized copying Documentations or other intellectual property.
- 4.2. Sublicensing and Third Parties. Licensee does not have the right to grant a sublicense to the rights granted in Section 3.
- 4.3. Misuse. If Licensee or its Authorized Users misuse the Platform in an illegal manner, or as listed in this Section 4.3, Licensee may permanently lose access. Licensee and its Authorized Users may not
  - 4.3.1. enable or allow others to use the Platform using Authorize Users Therapy Room or other account information;

- 4.3.2. circumvent any access or use restrictions put into place to prevent certain uses of the Platform or areas of the Platform;
- 4.3.3. engage in behavior that violates anyone's Intellectual Property Rights. "Intellectual Property Rights" means copyright, moral rights, trademark, trade dress, patent, trade secret, unfair competition, right of privacy, right of publicity, and any other proprietary rights;
- 4.3.4. Upload to the Platform and/or share any material that is unlawful, harmful, threatening, obscene, violent, abusive, tortious, defamatory, libelous, vulgar, lewd, profane, invasive of another's privacy, hateful, or otherwise objectionable;
- 4.3.5. Use the Platform and/or share any of materials that sexualizes minors or that is intended to facilitate inappropriate interactions with minors, or other users;
- 4.3.6. impersonate any person or entity, or falsely state or otherwise misrepresent their affiliation with a person or entity;
- 4.3.7. attempt to disable, impair, or destroy the Platform;
- 4.3.8. upload, transmit, store, or make available any of materials that contains any viruses, malicious code, malware, or any components designed to harm or limit the functionality of the Platform;
- 4.3.9. disrupt, interfere with, or inhibit any other user from using the Platform (such as stalking, intimidation, harassment, or incitement or promotion of violence or self-harm);
- 4.3.10. engage in chain letters, junk mails, pyramid schemes, phishing, spamming, fraudulent activities, or other unsolicited messages;
- 4.3.11. place an advertisement of any products or services in the Library; or
- 4.3.12. violate any laws.

**5. TERM AND TERMINATION.**

- 5.1. Term. This Agreement shall commence on the Effective Date and continue until the earlier of (i) the date upon which this Agreement is terminated in accordance with this Section and (ii) the last day any Service Order that is in effect.
- 5.2. Service Order Term. The term of a Service Order shall commence and end on the date specified on the applicable Service Order.
- 5.3. Termination by Licensor. Licensor, at its sole discretion, reserves the right to terminate this Agreement or any Service Order immediately upon a material breach by Licensee. In such an event, Licensee will still be liable for the fees under the Service Order.
- 5.4. Effects of Termination. Upon the expiration of the Service Order Term or Termination of this Agreement, Licensee shall immediately lose access to the Platform.

**6. FEE AND PAYMENT TERMS.** Licensee shall pay all fees specified in each Service Order (the first of which is Exhibit A) plus any applicable taxes. Fees are due and payable thirty (30) days from the date of execution of this Agreement, except for the monthly usage fees. All fees are charged per user and are non-refundable.

Monthly usage fees will be charged in arrears, per user, for any month Licensee or Authorized Users access and/or use the Platform. All monthly usage invoices will be due and payable thirty (30) days from date of invoice. Licensor may, upon notice to Licensee, suspend Licensee's access to the Platform until overdue amounts are paid in full.

**7. COMPUTER SPECIFICATIONS AND REQUIREMENTS.** The Platform is a cloud application. The following system requirements are needed by Authorized Users and Student Users:

- 7.1. Any computer with Dual core processor and 2 GB RAM;

- 7.2. Ability to support headset and mic;
  - 7.3. A broadband internet connection with a minimum of 500 kbps (or higher) upload and download speeds of 1 mbps or higher preferred.
  - 7.4. For more information Licensee should refer to <https://www.presencelearning.com/tc/eq-spec/>
8. **TECHNICAL SUPPORT.** Licensor will provide technical support on weekdays between the hours of 6:00 am and 6:00 pm Mountain Standard Time (MST).

9. **PROPRIETARY RIGHTS.**

- 9.1. Licensor Property. Licensor owns all right, title and interest in the Platform. Licensor retains all rights and title to all proprietary content in the Platform and Library, including therapy playlists and documents and all Telehealth Institute content. Licensor retains all right, title and interest to any work product or other intellectual property developed and/or created by Licensor on Licensor's behalf in the Library. Intellectual Property that is licensed to Licensor from a third party, such Intellectual Property will be included in the Licensor Intellectual Property only to the extent that Licensor has the right to sublicense such Intellectual Property to Licensee within the scope of the license granted hereunder.
- 9.2. Licensee Property. Licensee Property is and shall remain the sole and exclusive property of Licensee.
- 9.3. Licensor Use of Licensee Property. During the Term, Licensee grants to Licensor, solely to perform Licensor's obligations of this Agreement, a non-exclusive, royalty-free license to modify, display, combine, copy, store, transmit, and otherwise use the Licensee Property. Further, by uploading permitted materials to the Library an Authorized Users grants to Licensor a perpetual, non-exclusive, royalty-free license to modify, display, combine, copy, store, transmit, and otherwise use the materials.
- 9.4. Content Restrictions. Licensee agrees not to use the Platform to store, display, or transmit content that is deceptive, libelous, defamatory, obscene, racist, hateful, infringing or illegal, and to the extent Authorized Users exercise the rights granted to Licensee under this Agreement, Licensee represents and agrees that Licensee will ensure that such Authorized Users will also comply with the obligations set forth in this Agreement. Licensor takes no responsibility and assumes no liability for any Licensee Property that an Authorized Users submits, displays, or otherwise makes available via the Platform.
- 9.5. Removal of Content. If Licensor determine in good faith, at its discretion, that any Licensee Property could (i) pose a material security risk, (ii) be deceptive or perceived as libelous, defamatory, obscene, racist, hateful, or otherwise objectionable, or (iii) give rise to (a) a liability, or (b) a violation of Law or the terms or restrictions of the Agreement, then Licensor may remove the offending Licensee Property, suspend an Authorized Users' or Licensee's use of the Platform, and/or pursue other remedies and corrective actions.
- 9.6. Other Rights. Licensee grants to Licensor the limited right to use Licensee's name, logo and/or other marks for the sole purpose of listing Licensee as a user of the applicable the Platform in promotional materials. Licensee can revoke this grant at any time with fifteen (15) days written request.

10. **CONFIDENTIALITY.**

- 10.1. Confidential Information. All information disclosed by one party to the other party during the Term of this Agreement that is either identified in writing at the time of disclosure as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of the disclosure, whether in oral, written, graphic or electronic form, shall be deemed to be "Confidential Information."
- 10.2. Exceptions. Information will not be considered Confidential Information if the information is or was: publicly available through no act or omission of the receiving party; in the receiving party's lawful



possession prior to disclosure by the disclosing party and not obtained either directly or indirectly from the disclosing party; lawfully disclosed to the receiving party by a third party without restriction on disclosure; or independently developed by the receiving party without use of or access to the disclosing party's Confidential Information.

- 10.3. Nondisclosure. The parties agree, that during the Term and for a period of one year (or, as applicable, with respect to Confidential Information that is a trade secret, indefinitely) after its termination, to hold each other's Confidential Information in confidence and not to disclose such information in any form to any third party without the express written consent of the disclosing party, except to employees, subcontractors, or agents (collectively, "Representatives") who are under a written non-disclosure agreement protecting the applicable Confidential Information in a manner no less restrictive than this Agreement.

## 11. REPRESENTATIONS AND WARRANTIES.

- 11.1. Power and Authority. Licensor represents to Licensee that Licensor has the full right, power and authority, including the necessary intellectual property rights, to enter into this Agreement.
- 11.2. Platform performance. Licensee agrees and acknowledges Licensee has verified the Platform's necessary specifications, performance, functionality, access to, and availability, and found it suitable for License's needs and requirements.
- 11.3. Uploaded Materials. Licensee, and on behalf of its Authorize Users, assert the party uploading materials to the Library has all rights necessary to upload, share, and grant the rights for all the materials.
- 11.4. Safety of Platform. Licensor warrants to Licensee that Licensor has used commercially reasonable efforts to prevent the introduction of, and to the knowledge of Licensor, or the Platform does not contain any software viruses, time or logic bombs, trojan horses, worms, timers or clocks, trap doors or other malicious computer instructions, devices or techniques.
- 11.5. FERPA and HIPAA. Licensor represents to Licensee that the Platform is safe to use in an educational setting and is FERPA and HIPAA compliant. However, Licensor will not receive from Licensee any Student User records and therefore Licensee agrees it is solely responsible for any applicable compliance with FERPA and HIPAA in regard to student and/or medical records.

12. **DISCLAIMERS OF WARRANTIES**. The Platform is provided 'AS-IS' and to the maximum extent permitted by law, Licensor disclaims all warranties, express or implied, including the implied warranties of non-infringement, merchantability, and fitness for a particular purpose. Further, Licensor disclaims any warranty that the Platform will meet Licensee's requirements or will be constantly available, uninterrupted, timely, secure, or error-free. In addition, Licensor disclaims all liability for any actions resulting from Licensee's use of the Platform. Licensee understands that Licensee's use and access to the Platform is at Licensee's own discretion and risk, and Licensee is solely responsible for any damage to computer systems or loss of data that results from such use. If Authorized Users post or upload materials to the Library, Licensor is not responsible for any loss, corruption, damage, deletion of the materials.

## 13. INDEMNIFICATION.

- 13.1. By Licensor. Licensor shall defend, indemnify and hold harmless the Licensee from and against any and all losses asserted against, incurred, sustained or suffered by Licensee and/or the Representatives of Licensee as a result of, arising out of or relating to a claim that the Platform or any Licensor's intellectual property as delivered to Licensee infringes or misappropriates the intellectual property of any third party.
- 13.2. By Licensee. Unless prohibited by state law or regulations, Licensee will defend, indemnify and hold harmless the Licensor from and against any and all losses incurred, sustained or suffered by Licensor as a result of, or arising out of, or relating to any third party lawsuit or proceeding brought against Licensor due to: (i) Authorized Users' posted and uploaded content, (ii) Licensee or Authorized Users' illegal behavior or conduct; (iii) Licensee's, Authorized Users, and/or Student Users' use of the Platform or Licensor

Property in any manner inconsistent with or in breach of the Agreement; and/or (iv) any claim alleging facts that would constitute a breach of Licensee's representations and warranties made in this Agreement.

#### 14. LIMITATION ON LIABILITY.

- 14.1. DAMAGE DISCLAIMER. EXCEPT AS PROVIDED BELOW IN THIS SECTION 14, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY CONSEQUENTIAL, INDIRECT, INCIDENTAL, PUNITIVE, OR SPECIAL DAMAGES WHATSOEVER, INCLUDING WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, AND THE LIKE, ARISING OUT OF THIS AGREEMENT, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
- 14.2. GENERAL DAMAGE CAP. EXCEPT AS PROVIDED ELSEWHERE IN THIS AGREEMENT, IN NO EVENT SHALL LICENSOR BE LIABLE IN THE AGGREGATE FOR ANY DAMAGES OR LOSSES IN EXCESS OF THE GREATER OF THAN THE AMOUNT LICENSEE PAID FOR THE PLATFORM/SERVICES DURING A THREE-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE LIABILITY. THESE LIMITATIONS APPLY TO THE MAXIMUM EXTENT PERMITTED BY LAW EVEN IF (A) A REMEDY DOES NOT FULLY COMPENSATE LICENSEE FOR ANY LOSSES; OR (B) LICENSOR KNEW OR SHOULD HAVE KNOWN ABOUT THE POSSIBILITY OF DAMAGES.

#### 15. MISCELLANEOUS.

- 15.1. Compliance with Laws. Each party shall comply with all laws, rules and regulations, if any, applicable to it in connection with the performance of its obligations under the Agreement.
- 15.2. Competitors. Licensee agrees to not share or make available the Platform or Licensor Property to a competitor of Licensor.
- 15.3. Survival. Upon the expiration or termination of this Agreement, all access to the Platform may cease without prior notice. Sections 4.1, 9.1, 10, and 12-14 will survive expiration or termination of this Agreement.
- 15.4. Amendment and Modification. Any amendment and modifications to this Agreement must be in writing, reference the Agreement, and be executed by both parties.
- 15.5. No Third-Party Beneficiaries. The Agreement is not intended to benefit, nor shall it be deemed to give rise to, any rights in any third party.
- 15.6. Assignment. Licensee shall not assign or otherwise transfer its rights or delegate its obligations under the Agreement, in whole or in part, without the prior written consent of Licensor; and any attempt to do so will be null and void. Licensor may assign or transfer its rights to a third party due to a merger, consolidation, change of control, sale of all or substantially all of a party's securities or assets, contract, management agreement, or otherwise.
- 15.7. Force Majeure; Transmissions. Neither party shall be liable for failing or delaying performance of its obligations (except for the payment of money) resulting from any condition beyond its reasonable control, including but not limited to, governmental action, acts of terrorism, earthquake, fire, flood, epidemics, pandemics or other acts of God, labor conditions, power failure, and Internet disturbances. Licensor will not be responsible for receiving data, queries or requests directly from Authorized Users, Student Users or any other third party, or for the transmission of data between Authorized Users or Student Users and the Platform.
- 15.8. No Waiver. The failure to require performance of any provision shall not affect a party's right to require performance at any time thereafter; nor shall waiver of a breach of any provision constitute a waiver of the provision itself.
- 15.9. Notices. All notices relating to this Agreement must be in writing, sent by postage prepaid first-class mail, courier service, or via email: To PresenceLearning, Inc., 530 Seventh Ave, Suite 407, New York,

NY 10018, Attn: Legal Department or via email at legal@presencelearning.com. To Licensee: Notices will be sent to the address provided to Licensor, or by other legally acceptable means.

- 15.10. Independent Contractors. The parties are and shall remain independent contractors and nothing in this Agreement shall be deemed to create any agency, partnership, or joint venture relationship between the parties. Neither party shall be deemed to be an employee or legal representative of the other nor shall either party have any right or authority to create any obligation on behalf of the other party.
- 15.11. Arbitration. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, shall be settled by arbitration administered by the American Arbitration Association (“AAA”) in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The arbitration proceedings shall be confidential and conducted in the English language before a single neutral arbitrator to be selected by AAA. The place of arbitration shall be mutually agreed upon, otherwise in New York.
- 15.12. Entire Agreement. This Agreement, any Exhibits, and applicable Service Orders constitutes the entire agreement between the parties with respect to the subject matter and supersedes all other prior agreements and understandings, both written and oral, between the parties.
- 15.13. Governing Law. This Agreement and all disputes or controversies arising out of or relating to this Agreement are governed by the law of the state the Licensee is located.
- 15.14. Counterparts; Electronic Signatures. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which together shall constitute one and the same instrument and shall become effective when one or more counterparts have been signed by each of the parties and delivered to the other party. A facsimile, PDF or other electronic signature of this Agreement shall be valid and have the same force and effect as a manually signed original.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

**PresenceLearning, Inc.**

**Licensee**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A - SERVICE ORDER**

This Service Order is incorporated and made part of the Teletherapy Professional Development and Platform License Agreement (“Agreement”) between PresenceLearning, Inc., (“Licensor”) and Shoreline Unified (“Licensee”). In the event of a conflict between this Service Order and the Agreement, the terms and conditions of the Service Order will prevail.

Service Order Term: July 1, 2020 – June 30, 2021

<b>Licensee Primary Contact Information</b>	<b>PresenceLearning Contact Information</b>
Name: Shoreline Unified	Name: PresenceLearning Inc.
Address: PO Box 198	Address: 530 Seventh Ave., Suite 407
City, State, Zip: Tomales, CA. 94971	City, State, Zip: New York, NY 10018
Email: anne.sk@shorelineunified.org	Email: Andy.Merideth@presencelearning.com

<b>Services/Product</b>	<b>Quantity/User</b>	<b>Per User Fee</b>	<b>Subtotal</b>
<b>Teletherapy 101 Professional Development</b> includes access to Presence Learning Therapy and Assessment Platform during the Service Order Term	1	\$1600.00	\$1600.00
<b>Tele-Assessment 101 Professional Development for Psychoeducational Services</b> includes access to Presence Learning Therapy and Assessment Platform during the Service Order Term		\$	
			<b>\$1600.00</b>

**Platform Usage Fee**

Platform Usage Fee will be charged, per user, only for the month(s) in which a user accesses the Platform beginning in the second calendar month of the Service Order Term.

**Platform usage fee for Teletherapy 101 Professional Development:** \$100 per user per month of usage

**Platform usage fee for Tele-Assessment 101 Professional Development:** \$450 per user per month of usage

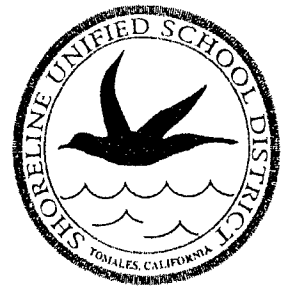
**Changes to Quantity**

Additional users or products may be purchased under this Service Order through an email from Licensee to PresenceLearning Contact set forth above, stating the number of additional users or products being purchased.

Prices set forth in this Service Order do not include tax. Tax, if applicable, will be included in the invoice sent by PresenceLearning to Licensee.

# SHORELINE UNIFIED SCHOOL DISTRICT

P.O. Box 198 Tomales, California 94971 (707) 878-2266 FAX: (707) 878-2554



August 20, 2020

To: The Shoreline Unified School District Board of Trustees  
From: Bob Raines, Superintendent  
Re: Unpaid Leave Request for David Whitney

David Whitney, a certificated teacher at West Marin School, has requested an unpaid leave with health benefits for the 2020-2021 school year. I have attached his request to this memo.

Mr. Whitney has shared with me that, for personal reasons, he does not feel that he can instruct a cohort of students in general education this year, as we are asking of all of our certificated teaching staff. While this request falls outside of the timeline outlined in the collective bargaining agreement with the Shoreline Educators' Association, certainly the current situation was not foreseeable on February 15th, at the time specified in the contract for notification of one's desire to take an unpaid leave.

Additionally, Mr. Whitney has requested that this unpaid leave be granted while the District continue to provide benefits at the same level as in 2019-20. Given the current situation, I support that request, as well.

In summary, I recommend that the Board approve Mr. Whitney's request for a year's unpaid leave with paid health benefits.

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TOMALES ELEMENTARY (707) 878-2214 FAX: 878-2467	BODEGA BAY ELEMENTARY (707) 875-2724 FAX: 875-2182	TOMALES HIGH SCHOOL SHORELINE HIGH SCHOOL INDEPENDENT STUDY SCHOOL (707) 49-2286 FAX: 878-2787	WEST MARIN ELEMENTARY (415) 663-1014 FAX: 663-8558	INVERNESS PRIMARY (415) 669-1018 FAX: 669-1581
				TRANSPORTATION (707) 878-2221

July 29<sup>th</sup>, 2020

Dear Bob Raines, Superintendent of Shoreline Unified School District,

I, David Whitney, am seeking a one year unpaid leave of absence from my teaching job at West Marin School. I am aware that the February 15<sup>th</sup> deadline to seek this leave has long past, however the circumstances surrounding this leave request were completely unforeseen at that time.

Please see section 10.3.4 of the SEA/SUSD contract when considering my request. I am citing section 10.3.4.2 as the reason for this request.

*10.3.4 When the reason for, or circumstances which require, an uncompensated leave is not known or anticipated by February 15, or is requested for part of a school year or semester, a written request accompanied by a statement of reasons for such leave may be considered if one or more of the following criteria is met:*

*10.3.4.1 A suitable replacement is available.*

***10.3.4.2 The leave request is based upon an unanticipated personal emergency.***

*10.3.4.3 The leave request will benefit the SUSD students and educational program.*

The personal emergency is a private matter that I have shared in detail with both the Superintendent (Bob Raines) and my site administrator (Beth Nolan).

As a 21 year veteran teacher in Shoreline, and a West Marin community member in good standing, in these uncertain times of Covid 19 I respectfully request that my current medical benefit package be granted for the one-year duration of this unpaid leave of absence.

Thank you for your attention to this complex matter.

Respectfully, **David Whitney**

David Whitney  
Music Teacher  
West Marin School

## CERTIFICATED STAFF STATUS 2020 SCHOOL YEAR

### NEW HIRES – PROB 1

Sabrina Gabriel (Intern)	THS	7/01/2019
Brian McIsaac (Intern)	THS	8/14/2020
Carrie O'Donnell	BBS	8/14/2020

### PROB 2

Ashley Dumbra	WMS	8/13/2019
Emmy Eichner-Cincera	TES	8/13/2019
Sophia Gregaru	WMS	8/13/2019
Daisy Barragan	WMS	8/13/2019
Jen Murphy	THS	7/01/2019
Katelynn Scott	TES	8/13/2019
Siera Taylor	TES	8/13/2019

### TENURE/PERMANENT

Amy Hale	THS	8/14/2018
Rachael Kobe	THS	8/14/2018
Ana Macias-Lopez	THS	8/14/2018
Megan McMillin	WMS	8/14/2018
Peggy Reina	WMS	8/14/2018